



EXECUTIVE ORDER NO. PCG - 26  
SERIES OF 2023

**CREATING THE STEERING COMMITTEE FOR THE JUNIOR CITY OFFICIALS PROGRAM**

**WHEREAS**, Section 30(b) of Republic Act No. 10742, or the Sangguniang Kabataan Reform Act of 2015, mandates local government units (LGUs), during the observance of the *Linggo ng Kabataan*, to select the counterparts of all local elective and appointive officials, as well as heads of national offices or agencies stationed in their territorial jurisdiction, from among in-school and out-of-school youth residing in the LGUs concerned;

**WHEREAS**, in compliance with the said law, the Local Youth Development Office (LYDO) will be implementing the Junior City Officials Program (Program), a competitive local internship initiative that exposes future leaders of the City to the challenges of urban governance, specifically, by giving selected youth officials the opportunity to handle local operations of the City Government except in areas that are policy-determining or require monetary disbursements;

**WHEREAS**, to effectively carry out the objectives of the Program, a Steering Committee composed of different officials of the City must be created to plan, guide, and oversee the implementation of the same;

**NOW, THEREFORE, I, VICTOR MA REGIS N. SOTTO**, Mayor of the City of Pasig, by virtue of the powers vested in me by law, do hereby create the Junior City Officials Program Steering Committee (Committee), as follows:

**SECTION 1. COMPOSITION.** — The Committee shall be composed of the following members and/or their respective representatives:

<b>Chairperson</b>	City Mayor OFFICE OF THE CITY MAYOR
<b>Vice Chairperson</b>	Vice Mayor OFFICE OF THE VICE MAYOR
<b>Secretariat</b>	Head LOCAL YOUTH DEVELOPMENT OFFICE
<b>Members</b>	Chairperson, Committee on Youth and Sports SANGGUNIANG PANLUNGSOD

Chairperson, Committee on Non-Government  
Organizations  
SANGGUNIANG PANLUNGSOD

Chairperson, Committee on Social Services and Solo  
Parent Affairs  
SANGGUNIANG PANLUNGSOD

Chairperson, Committee on Children's Affairs  
SANGGUNIANG PANLUNGSOD

City Administrator  
OFFICE OF THE CITY ADMINISTRATOR

Head  
CSO DESK

Representative  
OFFICE OF THE CITY MAYOR

**SECTION 2. DUTIES AND RESPONSIBILITIES.** — The Committee shall have the following duties and responsibilities:

1. Formulate and adopt its own policies and strategies to carry out its responsibilities;
2. Evaluate and approve the list of qualified youth applicants of the Program;
3. Conduct the screening process for qualified youth applicants Program; and
4. Set meeting/s with department heads/office representatives for proper coordination and orientation on the roles and duties of the elected junior city officials.

The Committee shall convene upon the invitation of the LYDO. In case a Committee member is unavailable, a representative from the corresponding office must be present in his or her stead.

**SECTION 3. SECRETARIAT.** — The LYDO is hereby designated as the Secretariat and shall lead in the preparation of communication and coordination between and among the members of the Committee.

**SECTION 4. MEETINGS.** — The Committee shall meet once a month or as often as necessary as may be determined by the Chairperson.

**SECTION 5. FUNDING.** — The funding for the activities of the Program shall be taken from any available funds of the LYDO.

**SECTION 6. SEPARABILITY CLAUSE.** — If any clause, provision, paragraph, or part thereof shall be declared unconstitutional or invalid, such judgment shall not affect, invalidate, or impair any other part hereof.

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**SECTION 7. REPEALING CLAUSE.** — All other Executive Orders or issuances inconsistent herewith are hereby repealed, amended, or modified accordingly.

**SECTION 8. DISSEMINATION.** — Copies of this Executive Order shall be furnished within (72) hours from its issuance to the Office of the President and the Metropolitan Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455(1)(xii) of the Local Government Code of 1991, as amended.

**SECTION 9. EFFECTIVITY.** — This Order shall take effect immediately.

**SIGNED** this 18<sup>th</sup> day of August 2023 at the City of Pasig, Metro Manila.

  
**VICTOR MA REGIS N. SOTTO**  
City Mayor 

